

This document is classified as **CLEAR** in accordance with the Panel Information Policy. Recipients can distribute this information to the world, there is no limit on disclosure. Information may be shared without restriction subject to copyright.

SEC Panel Meeting 124_2301

23 January 2024 09:30 – 14:00

Panel Paper Overview

Item No.	Agenda Item	Paper Overview	The Panel is requested to:	Presenter
FOR DECISION, DISCUSSION AND INFORMATION				
1.	Minutes and Actions Outstanding FOR INFORMATION (CLEAR)	The Panel will be presented with the Minutes from the last meeting, and the Actions Outstanding.	NOTE the update; and AGREE that any actions marked as Propose to Close can be closed	Rebecca Sawyer, SECAS
2.	A Smarter Way of Delivering Operational Change Collaboratively FOR DISCUSSION (AMBER)	The purpose of the paper is to provide an update on proposed changes to manage system changes more consistently moving forward.	NOTE the DCC's project scope, high level approach and timeline. CONFIRM Change Sub Committee as the engagement channel to develop and agree the detailed changes to be delivered.	Deborah Woods Malone, In Life Change Director, DCC
3.	SEC Change Update Report (including Modification Improvements Project update) FOR INFORMATION (GREEN)	The paper provides an update on progress to date on the Modifications Improvement Project and provides a status update on all open modifications.	NOTE the update	Ali Beard, SECAS

Item No.	Agenda Item	Paper Overview	The Panel is requested to:	Presenter
4.	VMO2 and Arqiva FOR INFORMATION (RED)	The purpose of this paper is to provide the Panel with further information on the key areas of discussion with each service provider as part of DCC's ongoing commercial conversations.	NOTE the information and DCC's intentions	Rachel Robinson, Commercial Director, DCC
5.	Traffic Management 0x8F75 FOR DECISION (GREEN)	This paper provides the Panel with details of proposed amendments to the Traffic Management Mechanism Document.	APPROVE the DCC's request to implement the proposed changes	Allan Aitchison, Head of Architecture and Design, DCC
6.	Alt HAN update FOR INFORMATION (GREEN)	This presentation provides the Panel with an overview of the recent Device Roll out and Crowded Meter Room project	NOTE the update	Paul Cooper, Alt HAN
7.	DSP SI: Accountability, Roles, Responsibilities and Controls FOR INFORMATION (RED)	This paper will address the questions and concerns raised at SECP 123 and OPSG 108 on DSP SI.	NOTE the update	Mike Hewitt, DCC
8.	DCC Year Ahead FOR DISCUSSION (GREEN)	This will be a verbal update and a high- level look at the year ahead in DCC programmes and operations.	NOTE the update	Angus Flett, DCC CEO
9.	Privacy Sub-Committee Establishment FOR DECISION (AMBER)	Following approval from SEC Panel to establish a Privacy Sub-Committee of the Panel, SECAS presents the Draft Terms of Reference and Delegations Register for Panel approval.	APPROVE the Terms of Reference, APPROVE the publication of the Delegations Register and NOTE the next steps for setting up the Privacy Sub-Committee	Camilla Winlo & Fiona Bond, SECAS
10.	Privacy Assessments Update FOR DECISION (RED)	The SEC Panel is required to consider and set an assurance or compliance status for each SEC Party that has undergone a Privacy Assessment (SEC Section I2.23).	AGREE SECAS' recommendations	James Hosen, SECAS

Item No.	Agenda Item	Paper Overview	The Panel is requested to:	Presenter
11.	Asset Life Project Brief FOR DECISION (AMBER)	This paper seeks approval of the Objectives, Scope and Deliverables of the 'Asset Life: Cost of Replacement Activities' Project.	AGREE the scope of the project; and RECOMMEND the release of funds to the SECCo Board	James Boraston, SECAS
12.	Current Events of Default FOR DECISION (RED)	The purpose of this paper is to provide the SEC Panel with updates on Events of Default, insolvent suppliers, and SEC Parties being expelled from or withdrawing from the SEC.	AGREE SECAS' recommendations	Adele Thain, Party Engagement Team Leader, SECAS
13.	SSC Chair update FOR DISCUSSION (CLEAR)	This is a verbal update from the SSC Chair to update the Panel on recent work and concerns of the Sub Committee.	NOTE the update and provide FEEDBACK	Gordon Hextall, SSC SECCo Chair
14.	DESNZ Update FOR INFORMATION (GREEN)	DESNZ will provide an update in presentation form which illustrates the upcoming and current consultations.	NOTE the update	Joe Howard, DESNZ
15.	Transitional Governance Report FOR INFORMATION (CLEAR)	This update informs the SEC Panel and SEC Parties of the activities occurring in the Smart Metering Implementation Programme (SMIP). The update covers a high-level overview of Transitional Work Groups and Publications.	NOTE the contents of this paper	N/A
16.	SEC Panel Sub-Committee Report FOR INFORMATION (CLEAR)	This paper provides the Panel with an update on recent activities from the Panel Sub-Committees, including key issues discussed, and details specific points the Sub-Committees would like to bring to the Panel's attention. The Panel is requested to note the updates. It contains one appendix, Appx A: User Security Assessments – Identified Non-Compliances	NOTE the contents of this paper	N/A

Item No.	Agenda Item	Paper Overview	The Panel is requested to:	Presenter
17.	Operations Report FOR INFORMATION (CLEAR)	The Operations Report is a monthly update on SECAS activities undertaken in support of the SEC during the last month and includes the highlights from the DCC reporting Paper. It contains two appendices: Appx A: Post Commissioning Report and Appx B: Programme Assurance Reporting	NOTE the update and raise any concerns about the contents of the paper during the meeting	N/A
18.	Any Other Business			Angela Love, SECCo Chair